

Prospectus 2017



Nursery Manager

The Nursery Manager Emma manages the nursery, however she spends a lot of time working alongside the rest of the team and children. This gives us an overview and ensures that our staff and children are working well together, giving your child the utmost reward from their time with us. Stephanie is always available to talk any matters through with you or discuss something in private. Please don't hesitate to get in touch.

Designated Deputies

As the manager works full time there is only one day a week that she will be off. In her absence one of the four designated deputies will be happy to help you with any queries.

Nursery Nurses and Key People

Our Nursery Nurses are qualified childcare professionals. Each child has a Key Person who is responsible for the children's records and development milestones. Having a Key Person allows us to ensure your child's own growth in all areas.

Nursery Assistants

All our Nursery Assistants are working towards recognised childcare qualifications and are being supported by us in their training and development.

Qualified Cook

Julie is our own in house Qualified Cook, who with the Nursery Manager creates a wide and varied menu for our children. Fresh local produce is used wherever possible. Ideas from you are, of course, always welcome.



Application - Page 1

Child's Full Name:		Date of Birth:	
Name Known By:		Nationality:	
Ethnic Origin:		Religion:	
Sex:	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Home Address Including Postcode			
Home and work Telephone Numbers			
Email Address			
Mother/Carers Name			
Father/Carers Name			
Name & Address of Person(s) with parental responsibility if not same as above.			
Emergency Contact Numbers and Names	Relationship Phone Number	Relationship Phone Number	Relationship Phone Number
Name and address of child's doctor			
Details of any injections or immunisations already received.			



Turnbridge House, Snaith Road, East Cowick, Goole DN14 9BY
e: contact@turnbridgedaynursery.com t: 01405 839887

Application - Page 2

Please provide details of any other setting that your child has or is currently attending.	Name of setting: Address: Contact: Phone number:
Please provide details of any involvement that your child/family has had with social services.	
Has your child/family been involved in a CAF (Common Assessment Framework) <input type="checkbox"/> No <input type="checkbox"/> Yes No - If yes, please provide information of when and by whom:	
Has your a two year review been carried out on your child. <input type="checkbox"/> Yes <input type="checkbox"/> No - If yes, please provide information of when and by whom:	

All information is dealt with in the strictest of confidence and will only be shared with the consent of the parent.

CONSENTS

I/We give our consent to the staff of Turnbridge Day Nursery to contact the above named setting regarding my child's development

SIGNED.....

PRINT.....



Enrolment Contract - Page 1

I wish for my child to start at Turnbridge Day Nursery on for the sessions listed below.

	Morning	Afternoon
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

I have read the Parents Notes and agree to comply with them and any other conditions which may be required in the future.

I would like a copy of the parents note sent by email. Yes No

SIGNED

DATE

.....

.....

PRINT

.....

Medical Details - Page 1

Child's Full Name:		Date of Birth:	
Doctors Name:		Doctors Tel:	
Practice Address:			
Child's Medical details:	Please give any dates of operations or health matters - continue on a separate sheet if need. Please include: birth trauma, physical disability, epilepsy, diabetes, asthma, eczema, meningitis, hearing, visual or speech impairment:		
Any known allergies:			
Reaction & treatment or actions required:			
Any regular medication:			
Special Dietary Requirements:			
Further information relating to any special needs of your child:			



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Health visitor or nurse contact if applicable:	
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Consent Form - Page 1

I/We /do/not give our consent for CALPOL, in the correct dosage to be administered to my/our child in the event it is thought necessary by staff. I/We understand that I/We will be informed of the exact time and dosage given and will be contacted should my/our child remain unwell.

Signed Date

Print

I/We /do/not give our consent for my/our child to be transported on trips out of school in minibuses or buses fitted with lap strap seat belts.

Signed Date

Print

I give/do not give consent to Turnbridge Day Nursery to seek medical advice or treatment for my child as necessary.

I give/do not give consent to Turnbridge Day Nursery to apply an adhesive dressing to my child as necessary.

I give/do not give consent to Turnbridge Day Nursery to observe and photograph my child within the nursery setting.

I give/do not give consent to Turnbridge Day Nursery to have my child photographed for use during special occasions which may be displayed in the local press etc.

I give/do not give consent to Turnbridge Day Nursery to apply sun cream when necessary to my child.

I give/do not give consent for staff to observe my child, for use within their individual development plans.

I give/do not give consent for students to observe my child as part of their childcare qualification coursework (no names or personal details will be used in the observations).

Signed Print

Date

Nice to know - Page 1

Child's Full Name:		Tell us about your child so that we can help with their transition from home to nursery. This enables us to begin your child's away from home journey.
Likes:		
Dislikes:		
Sleep/Rest Patterns:		
Dummy or Comforters:		
Interests: (Anything from toys, dolls, cars to TV characters)		
Routines: (e.g. nappy changed before or after feeding)		
Other useful information about my family.	<p>I Live with:</p> <p>My siblings are:</p> <p>My mothers occupation is:</p> <p>My fathers occupation is:</p> <p>My extended family is: (Others I am in regular contact with, eg, close friends, grandparents etc.)</p>	



Nice to know - Page 2

Please use this space to give us any other useful information:
(likes, dislikes, hobbies, interests, school attending etc)



Fees - Page 1

Turnbridge Day Nursery Limited Fees and Provisions as from 1st April 2017 Opening times: 7:15am to 6:15pm

15 Hours per week free childcare is available to all 3 & 4 year olds, and all eligible 2 year olds. Please ask at the office for further information.

Fees		Per day
6 weeks to 2 years	Full Time (5 days/week)	£39.25
	Full Day	£42.75
	Half day 7.15-1.00pm	£24.75
	1.00pm-6.15pm	
2 Years to 3 Years	Full Time (5 days/week)	£37.50
	Full Day	£41.50
	Half Day 7.15-1.00pm	£23.75
	1.00pm-6.15pm	
3 Years to 5 Years	Full Time (5 days/week)	£35.90
	Full Day	£40.20
	Half Day 7.15-1.00pm	£22.40
	1.00pm-6.15pm	
Out of School	Breakfast Club (Includes Hot or cold Breakfast)	£6.00
	After School Club	£9.00
	Holiday Full Day	£29.95
	Holiday Half Day	£17.75
	Hot 2 Course Meal	£2.25

A Discount of 10% is available for each sibling

Provisions

All meals, snacks and drinks are made freshly on the premises by our full-time resident Chef who will aim to provide interesting, nutritious food and cater for any special dietary requirements your child may have.

If required, nappies should be brought in for your baby, however we will provide wipes and cleaning necessities eg. Cotton wool and baby lotion.